

10-26-2007

## Are You Ready for Shelf Ready?

Janice Boyer  
*University of Nebraska at Omaha*

Robert Nash  
*University of Nebraska at Omaha, rnash@unomaha.edu*

Follow this and additional works at: <https://digitalcommons.unomaha.edu/crisslibfacproc>

 Part of the [Library and Information Science Commons](#)

---

### Recommended Citation

Boyer, Janice and Nash, Robert, "Are You Ready for Shelf Ready?" (2007). *Criss Library Faculty Proceedings & Presentations*. 10.  
<https://digitalcommons.unomaha.edu/crisslibfacproc/10>

This Conference Proceeding is brought to you for free and open access by the Dr. C.C. and Mabel L. Criss Library at DigitalCommons@UNO. It has been accepted for inclusion in Criss Library Faculty Proceedings & Presentations by an authorized administrator of DigitalCommons@UNO. For more information, please contact [unodigitalcommons@unomaha.edu](mailto:unodigitalcommons@unomaha.edu).



# Are You Ready for Shelf Ready?

by

Jan Boyer

Access & Metadata Librarian

and

Bob Nash

Collection Development Librarian

University of Nebraska at Omaha

October 26, 2007



# Why Shelf Ready?

- Shrinking staff
- Reduces routine copy cataloging
- Less processing in-house
- Books on the shelf faster



# Issues of Shelf Ready

- Selecting a vendor or vendors
- Setup can be time consuming & difficult  
Profiles and ILS setups
- Quality of Catalog Records - Mismatches
- Vendor follows instructions exactly – Does not use judgment
- Not all materials are good candidates



# Vendors

- Baker & Taylor ([www.btol.com](http://www.btol.com))
- Blackwell Book Services ([www.blackwell.com](http://www.blackwell.com))
- The Book House ([www.thebookhouse.com](http://www.thebookhouse.com))
- Brodart ([www.books.brodart.com](http://www.books.brodart.com))
- Coutts Information Services ([www.couttsinfo.com](http://www.couttsinfo.com))
- Midwest Library Service ([www.midwestls.com](http://www.midwestls.com))
- YBP Library Services ([www.ybp.com](http://www.ybp.com))

# Selection and Ordering

- Approval Plan
- Notification Slips
- Firm Orders
- Standing Orders





## **SubAccounts and Vendor Codes**

- 5884-08 YAFSP Afghanistan & Special Collections (UNO Faculty)
- 5884-09 YGOBI Notification Slips
- 5884-10 YKELE Firm Orders
- 5884-11 YANK Profiled Books (Gathering Plan)
- 5884-18 YKREF Reference Material

## **Locations**

- JUV – Juvenile
- REF – Reference
- STX – Stacks
- YNGA – Young Adult



# Shelf Ready Processing Pricing

- \$2.40/volume (minimum \$1.00/volume)
- Supply security device - \$0.25
- Affix security device - \$0.25
- Two impressions of library ownership stamp - \$0.25
- Supply and affix date due stamp - \$0.25
- Apply the library-supplied barcode - \$0.25
- Scan barcode - \$0.25
- Generate Se-Lin spine labels - \$0.35
- Apply spine labels - \$0.40
- PromptCat pass through charge - \$0.15

# Cataloging

- Receiving
- PromptCat
- No records available

# Processing

- Checking
  1. Call number mismatch
  2. Duplicate call number
  3. Barcode mismatch
  4. Title mismatch
  5. Author mismatch
  6. Publication date mismatch
  7. No subject headings present
  8. Other
- Handling problems



# Things to Consider

- How will shelf ready affect your workflow?
- What % of your materials are suitable for shelf ready?
- Will you need to use more than one vendor?
- What are the costs?